

JOB PROFIL

How to Apply for this Job



Tom Price/Tearfund

Background on Tearfund

Who we are: We are a Christian organisation partnering with the local church wherever possible to see change in the lives of those in greatest economic need. We believe poverty is caused by broken relationships with God, others, the environment and ourselves, and working to see those relationships restored is key to how we work. We want to see change that is economic, material, environmental and spiritual. See: Tearfund's [Theology of Mission](#)

Our vision: To see people freed from poverty, living transformed lives and reaching their God-given potential

Our mission: We follow Jesus where the need is greatest, responding to crisis and partnering with local churches to bring restoration to those living in poverty

Our values: We aspire to be courageous, truthful, compassionate, servant-hearted and Christ-centred

Relevant scriptures include: 2 Cor. 5:8-11, James 3:18, Romans 8:18-25, Philippians 4:7, John 10:10, Luke 4:16-21 and Micah 6:8

Tearfund's Application Process

All applications need to be completed online using our online registration form. As you progress through your application, please ensure that you save each section.

If after reading through this Job Profile, you have any questions or want to find out more about our recruitment process, please do not hesitate to contact recruitment@tearfund.org.

In this Job Profile pack we've included a full Job Description as well as a Person Specification. Please ensure that your application clearly shows how your skills and experience meet the requirements for this post.

Job Profile

Job Title	Field Coordinator - Digital Anticipatory Response Project (DAR)
Group	IG
Team	ECA-Ethiopia
Location	Karat, Konso, South Ethiopia Regional State, Ethiopia.
Responsible to	Gender and Advocacy Coordinator

Part 1 – Job description

1. Main purpose of the job

Tearfund Ethiopia is looking for a competent and experienced field Coordinator in Konso Zone, South Ethiopia Regional State, Ethiopia. The Field coordinator (FC) is responsible for Planning, implementing, monitoring, delivering and evaluating the Digital Anticipatory Response (DAR) project. The FC should first and foremost coordinate and build a strong relationship with the government, insurance and technological companies.

The coordinator will be responsible for the outcomes of the DAR project ensuring the target communities are able to use finances from their cooperative and saving groups to take anticipatory action in response to extreme weather warnings and sign up for parametric weather insurance products.

2. Position in organisation

Grade: 5

Reports to: Gender and Advocacy Coordinator

Technical accountability to Senior Projects Coordinator

3. Tearfund's Christian culture

We believe that prayer and discernment is fundamental to Tearfund achieving its mission of restoring relationships, ending extreme poverty and transforming lives. As a Tearfund staff member you are expected to:-

- Engage with Tearfund Prays and the Prayer hub
- Lead or participate in spiritual sessions of prayer and biblical reflection within your group
- Be committed to Tearfund's Mission, Values and Beliefs statement and to be actively working and living in accordance with Tearfund's Christian beliefs and theology of mission
- Maintain your own spiritual development, discover your gifts/callings and grow in discipleship

4. Organisational requirements

- All staff are expected to live out Tearfund's values as they represent Tearfund externally
- All post-holders are expected to fulfil their personal objectives set by their line manager, contribute to their team's overall objectives, take responsibility for reviewing their ongoing personal development and maintain an awareness of Tearfund's strategy.
- All Tearfund staff share responsibility to promote and maintain a strong safeguarding culture, including identifying the key actions they should take given their role and responsibilities.

5. Scope of job

This role covers coordinating all projects under the Konso field Office. The Job holder is expected to invest 75% of his/her time for the DAR Project, and 25% of his/her to other projects in the area.

6. Duties & Key Responsibilities

6.1 Digital Anticipatory Project (75%)

- Identify the existing farmers networks, digital literacy levels, crop type and weather patterns
- Facilitate a digital awareness creation campaign among farmers communities on weather forecasting, financial literacy and insurance policies via voice messaging
- Provide training to farmers on insurance product availability and access.
- Facilitate SHG concept training and organise community dialogues
- Select, establish and Strengthen Self Help Groups (SHGs) and Cooperatives in target areas.
- Facilitate the field level communication with DAR Project Service Providers
- Build networks and linkage among SHGs, Cooperatives and Financial institutions
- Prepare project operation plans and follow-up its implementation progress
- Prepares terms of reference (ToR) and monthly cash plan needed for activity implementation and closely monitors and ensures proper project budget utilisation as per the approved cash flow.
- Undertake regular monitoring and periodic tracking of project activities and provide technical support based on identified gaps.
- Produce quality project updates, and monthly reports on a timely basis, collect success stories, best practices, and quality pictures of the project implementation and report to the Gender and Advocacy Coordinator
- Facilitate the project midterm and endline evaluations
- Closely work with Gender and Advocacy Coordinator
- Lead and empower community facilitators

6.2. Coordination and representation (10%)

- Liaise and guide the coordination and harmonisation of Digital literacy with Jamii one, early warning Information dissemination with Viamo- Interactive voice response (IVR) and access to parametric insurance with Nyala insurance.
- Develop linkages and working relationships with regional and district disaster risk reduction and cooperative coordination government offices.
- Build strategic alliances with other key actors externally to advocate early warning systems for building resilient communities.
- Represent Tearfund in external and internal platforms including regional humanitarian cluster meetings.
- Work closely with regional weather forecasting and disaster risk reduction (DRR) offices to prepare for the anticipatory and to ensure access to timely and accurate weather forecasting information.
- Analyse the security situation in the project area and provide information to Tearfund safety and security focal point regularly.
- Ensure the project team complies to the safety and security regulations.

6.3. Office Coordination (15%)

- Manage Karat, Konso Field Office.
- Manage human capital and Tearfund assets at Karat, Konso field office

Part 2 – Person specification

Job title: Field Coordinator- DAR Project

	ESSENTIAL	DESIRABLE
Qualifications	<ul style="list-style-type: none"> BSc/BA in Social Science, Rural Development Disaster Risk Management, Computer Science and related fields of study. 	
Experience	<ul style="list-style-type: none"> Three years and above experience in economics, insurance, disaster management and development works in NGOs in the agriculture environment. Technical expertise in SHG and Cooperative approach. Experience of project monitoring at field level and quality report writing Proven experience in budget management Digital and Financial literacy Practical experience of training team members or target groups Experience in midterm and endline evaluation facilitation Proven experience working for NGO 	<ul style="list-style-type: none"> Experience of project management within a humanitarian innovation projects experience working in hardship environments. Knowledge of culture, norms, beliefs and geographical areas of the target zone is an asset. Experience of working at the work location is a plus INGO experience is preferable.
Skills/Abilities	<ul style="list-style-type: none"> Strong team and office coordination skills Interpersonal, Communication and networking skills Organising and mobilising skills Good computer skills (MS Office, Google Suite) Oral and written fluency in English 	<ul style="list-style-type: none"> Oral and written fluency in Konsogna and Amharic.
Personal Qualities	<ul style="list-style-type: none"> Committed Christian with a personal relationship with God Committed to Tearfund's Mission, Values and Beliefs Demonstrates sensitivity and skills in working cross culturally. Strong commitment and compassion to the target community Flexible and resilient, able to accommodate changing priorities and to remain calm under pressure. Able to maintain personal integrity Meticulous in attention to detail 	
OTHER COMMENTS: <ul style="list-style-type: none"> All roles require a DBS/Police check Tearfund is a member of the SCHR Misconduct Disclosure Scheme Personal identification information will be submitted against a Watchlist database to check against criminal convictions as a counter-terror measure 		